



1<sup>st</sup> Cobham Scout Group  
The Scout Hut, Hogshill Lane, Cobham, Surrey,  
KT11 2AH



March 2017

Dear 1<sup>st</sup> Cobham Scout, Cub and Beaver Parents

Group Executive Committee: Seeking Group Secretary !

We are writing to let you know that Dianne O'Donoghue, who has ably filled the position of Secretary to the Executive Committee, will be standing down after the AGM in May after 6 years' highly efficient service. I would like to extend to Dianne on behalf of all of us sincere thanks for her commitment over this time.

We are naturally planning to replace Dianne as soon as possible and therefore are inviting applications for the position. As well as outside help, we rely heavily on all 1<sup>st</sup> Cobham parents continuing to support the group – both the section Leaders and the Executive - thus enabling 1<sup>st</sup> Cobham to keep offering a wide range of scouting opportunities to the local children. We have a very friendly and supportive Executive Committee and we need to keep it properly staffed. An administration specialisation is not required for this position, - ability to do the basics and help make teas and coffees are the key requirements!

Dianne comments that *“the much coveted and rarely available position of Scout Secretary (last time offered was 6 years ago!) involves about four (five at a push) short evenings of tea, biscuits, chat and listening with a very small amount of bullet notes to be written. Comes with Leaders who are ‘fully trained’ at providing ready typed reports (for cutting and pasting into minutes) in advance of meetings. This is by far the easiest, yet most rewarding, position of the Scout Exec!”*

If you would be interested in supporting your Group, 1<sup>st</sup> Cobham, by filling this position please let either your child's Leader or ourselves know as soon as possible. Dianne's description of the role is very accurate but we would of course be happy to supply a more formal job description if necessary.

With best regards

Pat and Jon

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Jon Bell Group Scout Leader ([jonandroma@ntlworld.com](mailto:jonandroma@ntlworld.com)) Tel 07793 421445

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Scout Leader	Mr N Menke	14 Wyndham Avenue Cobham Surrey KT111AT	01932 881105
Cub Leader	Mrs A Menke	14 Wyndham Avenue Cobham Surrey KT111AT	01932 881105
Beaver Leader	Mrs H Amys	31 Wyndham Avenue Cobham Surrey KT111AS	01932 865931

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